



## OUTBACK FUTURES LIMITED Fundraising Terms of Agreement

Thank you for your interest in fundraising for Outback Futures. Our organisation is reliant on the generosity of people and groups just like you who are committed to our mission of

### RENEWING HOPE, BUILDING RESILIENCE AND STRENGTHENING COMMUNITY.

We really appreciate your enthusiasm to support our outback families. We've done our best to make this process as easy as possible for you by establishing our online Fundraising Hub, which assist you in setting up an event page and collecting donations. Before you do so, we need you to read the following information.

All states and territories have different legislation that applies to fundraising. Anyone wishing to raise money for charitable purposes must hold an authority to fundraise issued by the charity. So, before you start your fundraising for Outback Futures, we will need to authorise your fundraising activity. All individuals, groups or organisations who wish to raise funds for Outback Futures must register with us, whatever the size of the event or the donation (cash or in-kind). The following guidelines are designed to assist you in planning your fundraising activities in support of Outback Futures.

Please read the following guidelines and then complete the **Permission to Fundraise** form on our website. The Fundraiser is not authorised to use Outback Futures as its beneficiary charity until it has received the **Letter of Authority to Fundraise** in return.

#### **We're here to cheer you on...**

but due to resourcing limitations, unfortunately we can't help with the coordination of your event (e.g. ticket sales, soliciting prizes). The event, including all financial aspects, fundraising, record keeping, and management must be conducted in your (the Fundraiser's) name and is the sole responsibility of the Fundraiser. To make things easy, we've set up an online fundraising hub where you can create your own fundraising page. This way your attendees can donate directly to Outback Futures via your event page without you having to worry about collecting donations.

Outback Futures is unable to provide any public liability insurance for fundraising events organised by others. It is your responsibility to obtain the insurances relevant to your fundraising activities.

Outback Futures accepts no responsibility for any accidents or incidents that occur during the organisation or running of approved fundraising activities.

Permits may be required for some fundraisers (e.g. raffles where the total prize pool is over a certain amount, outdoor events in public spaces). For more information, please check your State or Territory's regulations regarding raffles and fundraising events.

#### **We're proud to partner with you...**

but please make sure that whilst conducting a fundraising activity for Outback Futures, we ask that you and others assisting you act in an appropriate manner. Outback Futures does not endorse fundraisers that promote:

- Sports betting
- Excessive drinking or the consumption of drugs
- Adult entertainment

Check out our Values page here if you'd like a refresher on what we're all about.

#### **We want you to shout our name from the rooftops...**

#### Postal address

PO Box 393  
Paddington, QLD 4064

#### Email [info@outbackfutures.org.au](mailto:info@outbackfutures.org.au)

[outbackfutures.org.au](http://outbackfutures.org.au)  
ABN 68 457 355 933



but please ensure promotional material clearly states that “the event is raising funds for Outback Futures”. It must not be referred to as “an Outback Futures event”.

**We’d love for you to promote us...**

but please only use the logos, images and videos provided in the Fundraising Toolkit, available on our website. If you require different versions of the logo, please get in touch with us at [info@outbackfutures.org.au](mailto:info@outbackfutures.org.au).

**We’re happy to help with tax receipts...**

but we need your help to collect the details of each donor (full name, donation amount and email address). Outback Futures is endorsed as a Deductible Gift Recipient (DGR) through the Australian Taxation Office from 13 May 2013. All cash gift donations of \$2 and above to Outback Futures Ltd are tax deductible. To minimise your workload, we’d recommend using our fundraising hub page where you can set up your event page and collect donations directly online.

A gift donation is described as an amount of money given with no expectation of a benefit in return for the amount given. Please be aware that tickets to attend fundraising events, purchase auction items, raffle tickets etc are not donations and therefore not eligible to receive a tax-deductible receipt. Outback Futures recommends checking with your State/Territory regulatory body for specific regulations.

Funds raised must be reconciled and forwarded to Outback Futures within seven days of the completion of the fundraising activity.

Funds raised, and individual donations can be deposited directly to our bank account. Account details will be supplied with your **Letter of Authority to Fundraise**. Donations can also be made at any time via the Outback Futures Fundraising Hub or via our website.

You are not authorised to deposit any funds raised into your personal bank account. Once you receive an authority to raise funds for Outback Futures any funds raised using our name must be deposited into our approved account. Please use your full name as the description for the deposit and send us an email to confirm you've made the deposit so we can attribute it to your event.

**We want to see you succeed...**

but we just need to remind you that anyone who undertakes a fundraising activity on behalf of a registered charity without authorisation by that charity is acting outside of the law and can be prosecuted. We reserve the right to refuse or cancel at any time the granting of a fundraising authority if we believe it is not in the best interests of you, your attendees or Outback Futures.

**If you have any further questions, please get in touch with us at [info@outbackfutures.org.au](mailto:info@outbackfutures.org.au)**