



**PENNINGTON SCHOOL R-7**

Butler Avenue, Pennington, SA 5013

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**Government of South Australia**

Department for Education and  
Child Development

**WELCOME**  
**to**  
**PENNINGTON SCHOOL R -7**



**AT PENNINGTON WE VALUE**  
**PERSISTENCE**  
**RESPECT**  
**RESPONSIBILITY**  
**COURAGE**

We welcome you and your child(ren) to the Pennington School R – 7 community. We hope this experience will be a happy and rewarding one. You can be assured that staff members will provide the best education and learning environment possible and we invite you to participate in as many of the school activities as you can.

Pennington School R – 7 has two components:

- Mainstream classes for Years Reception to 7 which follows the Australian National Curriculum in all learning areas
- an Intensive English Language Centre which caters for those children who have recently arrived in Australia and are learning English



This booklet contains information which we think you will find useful. If you require any further information, please make a time to see the Principal, Assistant Principal, Intensive English Language Centre Leader, your child's teacher or the office staff.

# MAP OF SCHOOL

Multi-Purpose Hall

P.E.

Dental Clinic

Canteen

Room 23

Room 22

Dance/Drama

Technology



Garden

20 DC 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

Whole School Fire Drill Spots

O V A L

A S P H A L T

STAFF ROOM 		S.S.O. / Admin	Store Finance Reception		B r e e z e  w a y	Stairs Up	Room 1	Room 2	Room 3	Room 4	Room 5	Room 6	Stairs Up	Science		
Ground Floor																
F	M	Senior Leader Liz Parker	Principal Georgina Grinsted	Office		Sick Room	Focus Room	Reading Resources	Girls Toilet	Room 6A	IELC /aet	Store Room		ICT	E.S.L.	A.C.E.O.
							Room 7 Computer	Room 8	Room 9	Room 10	Room 11	Room 12	E.S.L.	Cleaners		
First Floor																
Special Ed.		Room 13 Kitchen 	Room 14	Room 15	Room 16	Room 17	Room 18	Stairs Down	B.S.S.O.							



# SCHOOL INFORMATION

## School Times

8.30	Teacher supervision of building and play areas begins. No child should be at school before this time.
9.00 - 10.50	Lessons 1 & 2
10.50 - 11.10	Recess
11.10 - 12.50	Lessons 3 & 4
12.50 - 1.00	Lunch eaten in classroom
1.00 - 1.30	Lunch - Playtime
1.30 - 3.10	Lessons 5 & 6
3.10	School Dismisses

**Picking up Children Early from School** - For safety reasons, parents/caregivers needing to take their child from the school during school hours are required to sign an Early Departure Receipt at the Front Office before collecting their child from the classroom.

**Absence Notes** - So that we know your child is safe, parents are required to phone the school on the morning of the absence, followed by a note the next day, explaining the absence. This is a regulation of the Education Department. Please remember to put the date on the note as we are required to keep them for possible reference. In the event of unknown absences at morning roll-call, a phone call will be made to parents. **SCHOOL NUMBER 84471933**

**Personal Equipment at School** - Personal items, not directly related to day-to-day activities, are **not** to be brought to school. This is to prevent disruptive behaviour in the classroom, arguments in the school yard and potential theft or damage of personal belongings. We cannot guarantee the security of these items.

For health and safety reasons aerosol cans (e.g. deodorants), energy drinks (e.g. 'Red Bull'), chewing gum and laser type lights are not permitted at school.

*It is Education Department policy that mobile phones are not to be used for recreational purposes at school.*  
**Some parents may choose to allow their children to have a mobile phone for emergency purposes to and from school, however, it is a requirement that they be signed in at the Front Office at the beginning of the day and collected at the end of the day. Urgent messages to students may be made via the school land line.**  
**SCHOOL NUMBER 84471933.**

*Video and photographic pictures are not to be taken at any stage through a mobile phone.*

## Materials and Services Charges (School Fees)

A Materials and Services Charge to cover the cost of student stationery, text books, library, physical education, art and amenities expenses is levied each year.

Arrangements may be made through the school office to pay by instalments.

School Fees in 2016 are \$229.00.

## School Card

Eligibility for School Card is dependent on gross family income. If you think you may be eligible for School Card, application forms are available from the School Office. Enquiries may also be made to School Card Officers on Toll Free Phone 1 800 672 758.

## Canteen

Lunches can be ordered from the school canteen from 8.30 a.m.

A canteen menu is provided when a child enrolls or is available from the canteen. Updated price lists are sent home periodically.

Before school, children write their order on lunch bags provided in the canteen and pay at the counter.

Class monitors collect the lunches at lunch time and deliver them to the class room.

Name :

Room No. :

Order :

Canteen Hours are:

Morning	8.30 a.m.	8.50 a.m.
Recess	10.50 a.m.	11.10 a.m.
Lunch	1.00 p.m.	1.25 p.m.

**PLEASE NOTE** - The canteen is staffed by volunteers and helpers are always needed. Please contact the manager Kay Thompson, on **8447 1347**, or anyone at the school, if you can help.





## Uniform

Our school's colours are red, navy blue and white. Children must be dressed in school colours.

Pennington School R – 7 Navy and Red polo shirt can be purchased for \$29.00 from the front office.

All children may wear shorts, trousers, track pants and jumpers in the school colours which are available from K-Mart, Target etc. or through an order placed with the Front Office. Girls may also choose to wear a skirt or blue and white or red and white check dresses (e.g. from K-Mart, Target, etc.). Clothing is to be sun safe, i.e. covering shoulders and upper body.



For safety reasons, children are expected to wear the school hat during Terms I and IV.

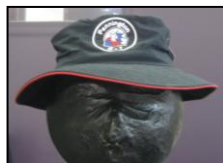
Shoes, sports shoes or sandals need to be suitable for daily fitness and sporting activities (thongs, slip-on shoes or high heels **are not suitable**).

Offensive or inappropriate clothing (singlet tops, short shorts, tank tops), jewellery or make-up is not acceptable at school and your child will be asked to remove it.

## Sunsmart Policy

This Policy is effective throughout the year.

1. New students enrolling at Pennington School R-7 will be issued a Pennington School R-7 hat. The cost of the hat is included in the School fees.
2. It is expected that hats will be maintained in good condition, i.e. brim binding will not be removed. If a child's hat is in poor condition, or lost, a new one will need to be purchased for \$11.50 from the school office.
3. 1<sup>st</sup> October – 30<sup>th</sup> April, students will be required to wear the Pennington School hat which protects the face, neck and ears and be encouraged to wear sun protective clothing whenever they are outside, e.g. sport activities, excursions and playtime. Baseball caps **are not appropriate** as they are not 'sun-safe'.
4. Students without hats will spend playtime in shaded designated area – in the Breezeway.
5. Students will be encouraged to use available areas of shade for outdoor play activities, even when wearing hats



## Safety Issues

**Entrance Gates** - All students and parents are requested to enter and exit the school grounds in a safe manner. School gates are unlocked in the mornings and afternoons for students to enter and exit the yard. During school hours gates are locked to ensure safety requirements are met.

**Parking** - The car park in the school grounds is for **STAFF USE ONLY** and is not to be used for dropping off or picking up students or Dental Clinic appointments. There is no pedestrian access for adults or children through the car park gates as this is an extremely dangerous practice.

We encourage parents to park along side streets to ensure access to the front of the school by the Intensive English Language Centre transport. After school is an extremely busy time at the front of the school with buses arriving and departing. This area is a Taxi Zone monitored by the local council.

**School Crossing** - Children and parents are encouraged to use the school crossing on Butler Avenue as a safe place to cross this busy road. There is a 25 km zone in Butler Avenue when children are present.

**Line Markings** - The YELLOW lines on the ground in the school yard signal safe playing and out of bounds areas. Children learn that the area inside the YELLOW lines is supervised during play times.

**Emergency Evacuation Procedure** - The signal for evacuation in case of fire or internal threat is an intermittent blast of the siren. On hearing this signal, staff support students to calmly evacuate to safe assembly points marked on the gutter at the edge of the oval. If you hear this signal while you are at the school, staff will direct you to the assembly points. Staff and students practice this procedure so that we are prepared in case of emergency.

**Emergency Invacuation Procedure** - In the event of danger in the yard, an Invacuation warning of one continuous siren will sound. All outside classes/staff are to safely make their way to designated points in the main building. All visitors are to report to the Discovery Centre so they can be checked off the Visitor's Register.

## Health

**Health Support Planning** - If your child has an identified medical condition that may require attention at school, we need to develop a Health Care Plan. Talk with the Principal or Front Office staff and we will provide you with the appropriate form for your doctor to fill out. This is vital to ensure the school has the relevant information to assist your child, should the need arise.

**First Aid or Sickness at School** - If your child requires first aid while they are at school, this will be administered in the Front Office. A record is kept of any first aid treatment given. In cases of emergency medical treatment being required, an ambulance will be called. If a child is unwell at school, they will be made comfortable in the Front Office Sick Bay until their parent or caregiver can be contacted to pick them up.

**Medicines** - If your child is on medication, please bring it to the Front Office and fill out the appropriate forms. If you are unable to come to the office with the medication, please send written, signed directions to the School. Only medication prescribed by a registered Medical Practitioner can be given. The School will keep a record of all medication given. The medication and forms need to be collected from school and returned to school on a daily basis until it is no longer required.

**Head Lice** - This has become a community health issue in all schools in recent years. We would be very grateful if you would regularly check your own child's hair. The eggs are almost transparent and stick to the hair, usually around the base of the neck or around the ears. If you find any, do not panic. We have Head Lice Lotion available from the school, or you can purchase from your local Pharmacy. Please follow the instructions carefully before using. See the Front Office for the price of the lotion. We supply one bottle of lotion per year free for School Card students. For further information please contact the school.

**Please notify your child's teacher if your child has Head Lice so that we can keep this problem under control. Please be aware that students with Head Lice will be sent home from school for treatment and may return once treatment has occurred.**

**Infectious Diseases** - School Health and Government regulations state that children may need to be excluded from school if suffering from contagious conditions including Chicken Pox, Head Lice, Measles, Mumps, School Sores, Ringworms, Conjunctivitis, and Scabies. Please contact the school for the length of exclusion time required.

More information can be obtained from the Women's and Children's Hospital at the Health Information Centre on 8204 6875

See next page for more information.

## Other Services on our Site

**Dental Clinic** - Children who are dependants of, or holders of, Health Care Cards, Pensioner Concession Cards or School Cards, receive free dental care through the School Dental Service.

There is no charge for school aged children.

For other patients, a fee per course of care will be charged to all children accessing the School Dental Service who are not dependants of, or holders of concession cards.

The parent **must accompany** the child to the Dental Clinic.

Parents need to phone the Dental Clinic on 84476946 to make an appointment.



Reading in the Discovery Centre



Fun at the Swimming Pool

CASES	CONDITION	CONTACTS
Bronchitis	Exclude until the person has been given appropriate treatment and feels well.	Not excluded
Chickenpox & Shingles	Exclude until all lesions have crusted, there are no moist sores and the person feels well.	Not excluded
Common Cold	Exclusion is not necessary.	Not excluded
Conjunctivitis	Exclude during the acute stage of the infection.	Not excluded
Fifth Disease		
Giardiasis	Exclude until diarrhoea has ceased.	Not excluded
Glandular Fever (Mononucleosis)	Exclusion is not necessary.	Not excluded
Hand, Foot and Mouth Disease	<b>Exclude until all blisters have dried</b>	Not excluded
Head Lice (Pediculosis)	Excluded until day after appropriate treatment has commenced.	Not excluded
Hepatitis A (Infectious Hepatitis)	Exclude for one week after the onset of jaundice or illness	Not excluded
Hepatitis B & C	Exclusion is not necessary.	Not excluded
Herpes Simplex Type 1 (Cold sores or fever blisters)	Exclusion is not necessary	Not excluded
Human Immuno-deficiency Virus Infection (HIV AIDS Virus)	Exclusion is not necessary unless the person has secondary infection.	Not excluded
Influenza	Exclude until the person feels well	Not excluded
Legionnaires Disease	Exclusion is not necessary	Not excluded
Measles	Exclude from unimmunized persons for at least four days after the onset of the rash Immunized contacts not excluded. Non immunised contacts should be excluded for 14 days from the first day of appearance of rash in the last case of measles reported. If non-immunized contacts are vaccinated within 72 hrs of their contact with the index case they may return to school	
Meningitis (Bacterial)	Exclude until well.	Not excluded
Meningococcal Infection	Exclude until adequate carrier eradication therapy has been completed.	Note excluded if receiving rifampicin
<b>ANY CASES MUST BE REPORTED TO THE PUBLIC HEALTH AUTHORITIES</b>		
Mumps	Exclude for nine days or until swelling goes down (whichever is sooner).	Not excluded
Poliomyelitis	Excluded for at least 14 days from onset. Readmit on a medical certificate of recovery.	Not excluded
Ringworm/Tinea	Exclude until the day after appropriate treatment has commenced.	Not excluded
Ross River Virus (Epidemic Polyarthritis)	Exclusion is not necessary.	Not excluded
Rubella (German Measles)	Exclude till fully recovered or for at least 4 days after onset of rash.	Not excluded
Salmonella Infection	Exclude until diarrhoea has ceased.	Not excluded
Scabies	Exclude until the day after appropriate treatment has commenced	Not excluded
School Sores (Impetigo)	Exclude until appropriate treatment has commenced. Any sore on exposed surfaces should be covered with a dressing.	Not excluded
Shigella Infection	Exclude until diarrhoea has ceased.	Not excluded
Streptococcal Sore Throat including Scarlet Fever	Exclude until the person <b>has received antibiotic treatment for at least 24 hours and the</b> person feels well.	Not excluded
Thrush (Candidiasis)	Exclusion is not necessary.	Not excluded
Tuberculosis (TB)	<b>Exclude until medical certificate is produced from</b> appropriate health authority.	Not excluded
Warts	(Common, Plane Exclusion is not and Plantar) necessary.	Not excluded
Whooping Cough (Pertussis)	Exclude <b>for</b> five days <b>after starting antibiotic treatment.</b> Exclude unimmunized household contacts aged less than seven years from school for 14 days, or until they have been on antibiotic treatment for at least five days of a minimum 14 day course of antibiotics.	
Worms	Exclusion is not necessary.	Not excluded



# LEARNING PROGRAM

## Curriculum

Our school offers a balanced learning program which considers all aspects of a child's development. Our Curriculum covers the eight Required Areas of Study. They are:

- English:
  - Oral language
  - Written language
  - Reading/Viewing
  - Spelling/Phonics
  - Handwriting
- Mathematics
- Science
- HASS
- Physical Education & Health
- The Arts (this includes Visual Art, Drama, Dance and Multimedia)

Children are encouraged to articulate their learning. Through assessment processes, children are guided to understand what they have achieved and to set goals for improvement.

We believe learning is a lifelong process which is based on the prescribed Curriculum framework. School focuses include Literacy, Numeracy and Wellbeing. Students will learn to develop relationships with a diverse range of people and this is supported through the teaching and learning of Play is the Way.



Our garden grown and maintained by students

## Intensive English Language Program

The Intensive English Language Centre, delivering an Intensive English Language Program, usually shortened to I.E.L.C., is a special program to help non-English speaking background children, who have recently arrived in Australia, learn English in intensive language classes. They cover all areas of the curriculum just as in Mainstream classes but they also learn oral and written English language for each of those subjects.

The time children need to learn sufficient English to be able to transfer to a Mainstream class varies considerably but is usually between 12 to 18 months.

I.E.L.C. is an integral part of Pennington School R - 7. There are many joint school activities. Programs that encourage the integration of Intensive English Language classes with Mainstream classes include science, art, music, physical education, excursions and camps.

We are very proud of the multicultural nature of our school which usually reflects more than 30 nationalities. Children develop an understanding of different cultures as well as a pride in their own culture.



Message Stick Celebrations



## **Special Programs and Activities**

Additional activities which are included in our school curriculum to support students are:

### **English as an Additional Language or Dialect (EALD) Program**

- Supports those children learning English as an Additional Language or Dialect in mainstream classes

### **Special Education**

- Children with a Negotiated Education Plan (N.E.P.) receive extra support from the Special Education teacher and School Services Officers
- Speech Programs are implemented for verified students
- Coordination Program supports children with their fine and gross motor skills (all Reception students undergo a coordination assessment)

### **Aboriginal and Torres Strait Islander Studies**

- All children study aspects of Aboriginal Culture
- All A.T.S.I. students received support in literacy and numeracy

### **Multicultural Education**

- Provides an awareness of and respect for cultural diversity

### **Discovery Centre**

- All classes use the Discovery Centre for research, learning information, literacy skills, with access to the internet through networked computers
- The Discovery Centre is open for student and parent use before and after school and during lunch times

### **Information Technology**

- Each class has access to two computers plus the Computer Room with 30 computers
- Each class also has at least one computer lesson each week in the computer room following a specially prepared curriculum
- Each class has access to Smartboard and Interactive Technologies, e.g. Flip videos and ipads

### **Classroom Support**

- Support staff, School Services Officers and Bilingual School Services Officers are deployed in classrooms to support children's learning programs

### **Choir**

- Students in years 5, 6 & 7 may participate in the South Australian Public Primary Schools Music Festival

### **Music**

- Students from years 5, 6 & 7 have the opportunity to learn flute, clarinet, trumpet or trombone through the visiting Music Teacher Service



**2015 Choir Group**

### **Physical Education Programs**

#### ***Swimming/Aquatics***

- Children from Reception to year 6 attend swimming lessons during the year
- Children from Year 7 attend aquatics lessons which involve water sports and activities

These are part of the School Curriculum and students are expected to participate.

#### ***Fitness***

- All classes are expected to take part in a daily fitness program

#### ***Organised Sport***

- Sports Day is held annually
- Competitive sport between classes is organised at special times
- Football, Netball, Basketball and Soccer matches are some of the sports played against other schools



**2015 Basketball Teams**



**2015 Girls Soccer Team**

### Multi- Purpose Hall

- Our Multi-Purpose Hall is available for indoor basketball, soccer etc.



### Assemblies

- Class run assemblies are held fortnightly
- Whole-school assemblies are held to celebrate special events



### Camps

- Most classes attend camp every second year. In the alternate year, some classes may opt to attend camp. Costs are kept as low as possible through the school providing a subsidy for each child.



### S.R.C. (Student Representative Council) / Leader Support

Students are encouraged to participate in making informed decisions affecting them both at a class and school level. Class meetings and SRC meetings are held weekly. Each class elects representatives to represent them at SRC meetings.



### Excursions

- All classes organise excursions to complement and enrich class studies



### Garden

Our school kitchen garden provides opportunities for children to connect with nature by growing and using fresh produce, taking care of the chickens and learning about sustainable practices and healthy lifestyles. During regular sessions in the garden, children take part in activities such as cleaning out the chicken coops, preparing soil, watering plants, finding bugs, seed collecting and garden crafts. The teachers then use these experiences to link the learning to their classroom programs.





## Assessment and Reporting

**As families**, you have a right to know how your child is achieving at school. Information about what your child is doing and how your child is progressing allows you to understand and support your child's learning.

**Students** benefit from information about how they are progressing and what they might need to work on.

**Teachers** understand that parents know their children very well, so it is important that families share their knowledge about the children with the teachers.

### **Continuous Assessment**

Teachers regularly assess what children are learning at school. Assessment is the method of collecting information about student achievement and performance and using that information to make decisions about further learning.

The main aim of assessment is the encouragement of learning. Children learn best when they receive regular feedback and assistance, as they are working.

### **Reporting**

Reporting is the oral or written communication of the student's assessment.

At Pennington School R - 7, reporting includes:

- . two interviews during the year
- . two written reports per year

Each time the Student Report is sent home, parents are asked to:

- . read the content
- . talk about it with your child



# COMMUNITY AND FAMILY INFORMATION

## Parent Decision Making

Parental involvement through parents contributing to the children's learning at home, or in the classroom and in whole-school activities is valued by the school. Parents are also encouraged to contribute to children's learning through decision making about educational issues.

## School Council

The Council meets twice a term. Elections for parent representatives are held at an Annual General Meeting held each year.

The School Council plays an important role in the school, involving parents in decision making about resourcing and school policies.

There are several sub-committees of School Council including Finance, Curriculum, Public Relations, Grounds, Canteen and Fundraising. You might like to join a sub-committee, even though you are not a member of the School Council.

New members for all groups are always welcome.

Please contact the Principal if you are interested in joining either the School Council or one of its sub-committees.





# WELLBEING POLICIES

## Context Statement

At Pennington School R - 7, we believe that children and adults have the right to learn and work in an environment which is safe, supportive, success orientated, caters for individual difference and allows students to realise their potential. We value our cultural diversity and provide opportunities for children to both work and play cooperatively.

We believe that:

- students should be involved in the negotiation of Rights, Rules and Responsibilities within the school environment
- children will learn to behave responsibly through sharing and considering the needs of others
- when children achieve success through academic, physical and social learning, responsible behaviour follows
- positive behaviour within our school is the responsibility of all staff, students, parents and caregivers



## School Procedure

At the start of each year, teachers involve children in the establishment of Class Rules. These are displayed in each classroom and referred to consistently by teachers. Responsible behaviour is encouraged through:

- teaching Social Skills and Interpersonal Relationships
- teaching Conflict Resolution Skills
- providing children with encouragement and positive reinforcement
- enhancing student self esteem
- providing a success orientated curriculum
- Class Meetings and Student Representative Council
- developing and maintaining positive home/school communication in order to work in partnership with parents/ caregivers
- whole school participation in Play is the Way to encourage and/or improve social skills, confidence and emotional resilience

As a school we are committed to Whole School programs which promote a positive environment and equal opportunity. These include Cultural Celebrations, Assemblies, Sports Day, Swimming, Camps and Excursions. Our Intensive English Language Centre provides intensive English language instruction for newly arrived children from non-English speaking backgrounds. Other programs which address issues of Social Justice and Students at Risk include teaching English as an Additional Language or Dialect, Play is the Way, Special Education, Computer skills, Coordination, Aboriginal and Australian Studies, Protective Behaviours, Gender Relationships and Transitions. We acknowledge our children's skills and abilities encourage contribution and enhance decision making skills in order to promote resilience.